Subcontractors

The **VI SUBCONTRACTORS/CIS** module handles the processing of subcontractors' applications, payment certificates and payments and covers the requirements of the CIS legislation from the registration of subcontractor certification details to the production of year-end CIS36 forms. The module is fully integrated with all Sage Enterprise products and has the same "look and feel" of the standard products.

Integration with SES products

The Subcontractors module has been developed as a 'complementary' module for the Sage Enterprise products and is written using the same technology as the standard product.

▲ fully integrated with all Sage Enterprise products – Line 200, Sage Enterprise and CS/3

▲ available on all platforms supported by Sage Enterprise

▲ posts to General Ledger and either Job Costing or Project Accounting using standard posting routines

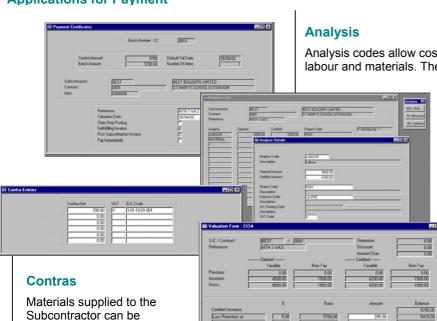▲ user interface is consistent with the standard product

Key Features

▲ records CIS tax certificate and registration card details on Subcontractor accounts

▲ validates CIS certification details and calculates retention, discount and CITB levy amounts when processing subcontractor applications for payment

▲ analyses costs on subcontractor applications between elements such as labour and materials

▲ generates printed payment certificates and self-billing invoices

▲ generates monthly CIS23 and CIS tax vouchers

▲ matches CIS24 vouchers against payments to CIS6 certificate holders

▲ reports on outstanding CIS24 vouchers

▲ generates end-of-year CIS36 returns

▲ provides comprehensive enquiries by subcontractor account and certificate number

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Complementary
Software House

Subcontractors

The CIS Process

Applications for Payment

Analysis

Analysis codes allow costs to be analysed between elements such as labour and materials. These analysis codes are also used to determine :

▲ whether the cost is liable to tax, CITB levy and VAT

▲ the default expense code for postings to Job Costing or Project Accounting

▲ the default posting code for posting of WIP increase to the General Ledger

Certificate Values

Where analysis codes are not being used costs for CIS4 subcontractors can be split between taxable and non-taxable elements.

Values can be entered on a Gross or Increase value basis, depending on how the subcontractor account has been set up.

Retention, discount and CITB levy amounts are automatically calculated based on parameters set up for the subcontractor or contract.

Contras

Materials supplied to the Subcontractor can be analysed between different G/L and VAT codes.

Self-Billing Invoices

A self-billing invoice can be generated, showing the values calculated when processing the Subcontractor's Application for payment plus the Subcontractor's VAT details.

Outstanding CIS24s

A list of outstanding CIS24 vouchers can be produced for CIS6 certificate holders.

Payment Certificates

Alternatively, payment certificates can be printed, again showing all calculated values. Where a VAT invoice has not been received from the subcontractor an authenticated receipt can be printed on the certificate.

Payments

Payments to Subcontractors can be made by automatic cheque, BACS or Giro transfer.

Recommendations for payment can be made by using the Payment List routines which select outstanding certificates that are ready for payment and allow recommendations to be modified, accepted and turned into actual payments.

CIS23 and CIS25 Vouchers

Tax details are calculated and retained to allow vouchers to be printed for CIS4 and CIS5 certificate holders.

CIS24 Vouchers

Vouchers received from CIS6 certificate holders can be matched against payments, either on a monthly or payment basis.

More Information

For more information on this and VI Software's other complementary modules for Sage Enterprise please contact your reseller.

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