



newhaven strategic network

NSN Board Meeting Minutes

Tuesday 30th September 2008 8.00 – 10.30 am
Newhaven Town Council, Fort Road

1 – Present: Penny Shimmin (Chair) (PS); Rod Main (RM); Owen Clifford (OC); Vera Gajic (VG); Ian Everest (IE); Marek Lorys (ML); Judith Ost (JO); Gill Short (GS) and Tracey Evans (TE).

Apologies: Jean-Marcel Pietri (JMP); Hugh Burnett (HB); Anna Brooks (AB); David Rogers (DR); Graham Amy (GA); Jilly Bartripp (GB); Peter Aston (PA) and Simon Kirby (SK).

2 - Minutes of Last Meeting: Minutes accepted as a true record.

3 - Matters Arising:

- Following successfully hosting a visit from Brighton LSP to Newhaven, a reciprocal date is to be arranged for November/December.
- LDC is still keen to see the inclusion of the proposed construction charter as part of the emerging LDF.
- No Transport meeting has been arranged as Newhaven Town Council (NTC) already holds Strengthening Local Relations meetings covering local issues.
- Saxonholme planning application has not been submitted yet so NSN will support a CABE application by ESCC in the next funding round.

Action Points: JO to ask DR to action. PS and JO to send letters of endorsement of the project.

- Funding meeting held regarding future of Development Manager post. Situation remains the same as previous years. Partners have to go through due process to finalise commitment.

Action Point: VG; OC and IE to confirm future funding in writing as soon as possible.

- Email system issue with NTC has been resolved.
- The building of the ERF has begun on site with pile driving.
- The land which will be released following the rebuild of Tideway is being valued by ESCC. While the work of BBP is still ongoing it is vital that there is no disposal of the land.

Action Point: VG to check official position at ESCC.

4 – 2nd Annual Report: Completed and distributed in July 2008 with updated baseline statistics and strategic links. Data included shows, by comparative analysis of deprivation indices, things are getting worse in Newhaven while other areas improve.

Action Points: VG to gain latest data on Education. TE to gain latest data on Health.

5 – Action Point Update Matrix: Updated by a range of partners, but reflects the Summer quarter is always the slimmest.

6 - Action Groups Report:

- 6.1 Business Development – Has been set up and is chaired by Marek Lorys – Chamber of Commerce – to address issues for businesses in Newhaven. These issues include: lack of suitable business premises; low levels of business support and the need to regularly update information. Group will be drafting a Business Development Plan.
- 6.2 Education and Training – Sussex Downs College will be relaunching this through a member of Kirsti Godson’s Employer Engagement team Jo Fowler, preliminary meeting set for November.
- 6.3 Under 16 Education – Meeting every half term.
- 6.4 Local Partnerships for Children (LPC) – Funding has been secured for Anna Brookes to take the role as the partnership development worker with administrative support. Marian Rajan will continue to offer support as required. This feeds up to the group OC chairs district-wide. OC will be hosting a one-off conference before the end of 2008 with wider stakeholders to develop a district-wide youth strategy.
- 6.5 Infrastructure – BBP have produced an interim report. Briefings were held in June and August with local developers, land- owners and employers. Further meetings will be held in October. The September meeting will track progress of work to date, which has been delayed by the Strategic Flood Risk Assessment (SFRA).
- 6.6 Transport – transport issues locally are covered by the Strengthening Local Relations meetings held quarterly at NTC and the Traffic Modeling within the Infrastructure group.
- 6.7 Open Spaces – Open Spaces Heritage Lottery bid was submitted and unfortunately was not successful due to oversubscription. Currently working on a range of alternate funding bids.
- 6.8 Crime Reduction – Alternative funding to continue the diversionary youth activities has been sourced from a local developer (to end of 2008) and the Local Partnership for Children (to end of March 2009).
- 6.9 Tourism & Culture – Events are scheduled and appear within the town ‘what’s on’ guide. Newhaven Fort having a community xmas fair on December 6th. A small working group is going to meet to explore the possibility of applying for an Arts Development Worker. Newhaven Town Council submitted an application to claim Village Green status for West Beach to East Sussex County Council. Due to the beach’s closure, the publication of the new town guide has been put on hold.
- 6.10 Health – Health Improvement Partnerships (HImPs) have been reconfigured and there are now 4 cluster groups meeting regularly. A new health profile is available for the district.
- 6.11 Newhaven Childcare & Youth Initiative – Youth Strategy being updated and the consultation will continue with attendance at the Positive Contribution Event at Tideway in October. An updated Youth Information Directory, funded through the LSP, will be printed for this event. Play-out activities have been very successful thanks to NTC.
- 6.12 Physical Activity – the InPact group continues to meet regularly.
- 6.13 Older People – contact made with Kate Davies, chair of the Meridian Mature Citizen’s Forum, to ensure lines of communication are open. JO attends and will provide regular updates.
- 6.14 Children & Family Centre – Core offer provided through partnership between NCDCA, ESCC and PCT. The outcomes of this action group are now delivered through the LPC.
- 6.15 Local Area Partnerships – Work schedule until end of contract in March including the Positive Contribution event at Tideway and a Sustainability event. Sussex Downs College keen to participate in the event at Tideway.

7 - Local Strategic Partnership Report: East Sussex Strategic Partnership (ESSP) has published a leaflet summarising the Integrated Community Strategy – Pride of Place – which TE will distribute as soon as they are available. Progress Through Partnership has published a case study of the production of Pride of Place. TE completed the second self-assessment and good progress has been made against targets in most areas. Some thematic groups still need to be established at district level. There is much

better engagement by both the lead member for communities and the chief executive over the past few months.

8 – Key Current Issues:

- 8.1 Interim Planning Guidance (IPG) – integrated into the BBP work to ensure short term development does not jeopardise a long-term vision for the town. This should support both NTC and LDC with applications submitted before the Local Development Strategy (LDF) is complete. Cllr Peter Gardiner of LDC is in support of IPG.
- 8.2 AIF funding for NEC – new funding projects have been explored before the deadline for the spend e.g. buying a braille printing machine or having an internet café (within Sussex Downs College).
- 8.3 ERF - Through the Infrastructure Action Group HB and PS have contacted Veolia. The ERF still has no licence to pollute from the Environment Agency.
- 8.4 Denton Island Skills Centre – due to open around October 17th due to slight delays caused by poor weather conditions.

Dates for your diary next year: 2008/9 dates – meetings held at Newhaven Town Council, Fort Road

<u>2008</u>	Exec 10.30-12noon	Tuesday	18 th November 2008	10.30 to 12 noon
	Board 8-10.30am	Tuesday	2nd December 2008	8.00 – 10.30 am
<u>2009</u>	Exec 10.30-12noon	Tuesday	24 th February 2009	10.30 to 12 noon
	Board 8-10.30am	Tuesday	17^h March 2009	8.00 – 10.30 am
	Exec 10.30-12noon	Tuesday	19 th May 2009	10.30 to 12 noon
	Board 8-10.30am	Tuesday	9th June 2009	8.00 – 10.30 am
	Exec 10.30-12noon	Tuesday	8 th September 2009	10.30 to 12 noon
	Board 8-10.30am	Tuesday	29th September 2009	8.00 – 10.30 am
	Exec 10.30-12noon	Tuesday	17 th November 2009	10.30 to 12 noon
	Board 8-10.30am	Tuesday	1st December 2009	8.00 – 10.30 am