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Site Survey Questionnaire

To ensure correct product specification, all questions must be answered completely. Advanced Door Controls accepts no responsibility for incorrect specification should any details given prove later to be inaccurate. Please complete and return to Advanced Door Controls by Email or fax prior to the arranged installation date. Mobilisation of site staff will not proceed until receipt by Advanced Door Controls of the completed document

Site Details

Address :	Main contact name :
	Landline telephone number :
Post Code :	Mobile telephone number :
Multimap URL :	Email :

Section 1

Type of Door	
Tick as appropriate	
Single Door	<input type="checkbox"/>
Double Door	<input type="checkbox"/>

Size of Door	
Please give measurements in mm	
Height	<input type="text"/>
Width	<input type="text"/>

Weight of Door
Please give approximate measurements in kg
<input type="text"/>

Door Material	
Tick as appropriate	
Wood	<input type="checkbox"/>
Aluminium	<input type="checkbox"/>
Glass	<input type="checkbox"/>

Recess
Give details and measurements of the doorway area. It would be beneficial if any pictures of the door area could be sent with this document.
<input type="text"/>

Operation Arm	
Tick as appropriate (to determine what side the operator will be mounted on)	
Door Opens Inwards	<input type="checkbox"/>
Door Opens Outwards	<input type="checkbox"/>

Headroom
Give measurements and construction type (Glass, wood etc) of the area above the door where the operator is likely to be mounted.
<input type="text"/>

Existing Door Closer
Give details of any existing door closers e.g. floor mounted, built into the header etc. If available please include make and model number
<input type="text"/>

Condition of Door and other relevant information
Give details of any attention the door needs prior to installation- e.g. does the door move freely?
<input type="text"/>

Section 2

Door Application	
Tic as appropriate	
Domestic	
Commercial	

Environment
Private home, office, shop, school etc

Traffic (pedestrian) Flow
Light, heavy, constant use etc

Door Function
Internal, external, corridor, fire door etc

Environmental Conditions
Describe any exposure to exceptional weather conditions, temperatures etc

Section 3

Existing Lock
If applicable please describe type of lock in place and if it is to be retained for proposed installation

Locking Requirements
Standard electric lock release, maglocks, manual locks etc

Existing systems to be interfaced with operator
Please give details of Access Control, fire alarm, warden call etc.

Safety Features
Will you require presence detectors, Finger shields etc

Activation
Please describe how the door is to be activated, e.g. Microwave detectors, push pads, remote control etc

Additional Information
Please give other info relevant to the door not provided above

Completed By :	Email:
Job Title :	Telephone Number :
Signature :	Date :

*Please note that **Sections 4, 5** are only applicable if Advanced Door Controls is installing the SLIC Automatic Door Operator.

Section 4*

Fused Spur Is there a dedicated fused spur local to the proposed position of the door operator?	IF NO If there is no fused spur one will be necessary, would you require us to install one?	Electric Strike Does the door have an electric strike?

Spur to be wired If there is no fused spur where is the nearest place one could be wired from? (e.g. standard plug socket)

Section 5*

Logistics and Welfare	
Parking :	On site welfare facilities :
Public transport :	Local welfare facilities :
Multimap URL :	Email :
Site times :	Company ID :

Important Information

- **Interfacing:** If interfacing with an access control system we will only be able to supply the cable tails to the I/O device and will not be able to program any AC I/O device and they will need to consult the company that supplied and/or maintain the AC system
- **Signage:** The appropriate signage should be affixed to the powered door system at a height of between 1300 mm and 1600 mm. Appropriate signage includes: No entry sign, Keep clear sign, Emergency break-out sign, Automatic door sign, Handicapped sign, Direction of travel sign.
- **Installation Day:** If possible on the day of the installation human traffic should be diverted to another route, if not possible appropriate signage must be provided.
- We will need to be supplied the following information: PPE requirements, access to welfare facilities, (see section 5) building use, any sensitive issues in regard to the building occupants (e.g. school, old people’s home, medical institution). Any restrictions in regard to; access to site, access equipment, work times, moving round the site, noise (drilling is always involved) etc.
- If Risk Assessments and Method Statements need to be submitted then we require you to inform Advanced Door Controls prior to site attendance

Additional Information Please give other info relevant to the door not provided above