

**SEAFORD COMMUNITY PARTNERSHIP**  
**Minutes of Steering Group Meeting held at St James' Club (Seaford Volunteers)**  
**Wednesday 2<sup>nd</sup> July 2003 at 5 pm**

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**Present:**

Peter Sinclair – Business; Christine Sinclair – Farmers' Market; Owen Clifford – LDC Officer; Mike Murphy – ESCC Rep; Tony Rowswell – Seaford Residents' Assoc.; Stuart Adcock – Downs Leisure Centre; Jon Freeman (Acting Chair) – Seaford Wide; Linda Hallums – Business & Voluntary Sector; Laurie Holland – Churches Together; Christine Hart – Seaford Head Community College; Paul Rideout – South Downs CVS; Jim Taylor – Sussex Police; Alan Leslie – Sussex Police.

**Apologies**

There were no apologies

**1. Minutes of the Previous Meeting**

Minutes of the meeting 23<sup>rd</sup> May 2003 were agreed and signed.

**2. Lewes Local Strategic Partnership**

- 2.1. Peter Sinclair reported on his attendance as observer at a recent meeting. He noted that many of those present were paid representatives of Partnerships.
- 2.2. The Area Investment Strategy would be trying to deliver funding through LSPs and would be holding meetings in July & September.
- 2.3. Other points made were:
  - a Other partnerships had been running for much longer and had paid professional help;
  - b SCP had made efforts to be involved with some bids but had suddenly been excluded. (It was noted that Seaford was not the only one in this position).
  - c SCP had made significant achievements during the last year.
  - d It was generally agreed that the partnership would benefit from having a paid worker for bid writing, etc., if funding could be secured.

**3. Crime and Disorder Reduction Partnership**

- 3.1. Chief Inspector Jim Taylor introduced the CDRP and explained its composition and function.
- 3.2. It had access to funding which could be delivered through LSPs to counter vehicle crime, burglary, violent crime in public places and anti-social behaviour. The latter could be applicable to some aspects of SCP's projects.
- 3.3. A number of possible projects were suggested particularly focusing on youth activities and another CCTV camera.
- 3.4. Jim Taylor stressed that a key element in successful bidding was a local champion of the cause who would stimulate and manage the project.
- 3.5. It was also noted that such money could be used for matched funding.

**4. Interreg Bid**

- 4.1. Paul Rideout (Outreach worker for South Downs CVS) stated that a bid was being formulated for money to provide paid help for partnerships in the area.
- 4.2. £7,500 would be needed in matched funding to attract £5,00 in new money. Some of the matched funding could be in kind. It could fund one paid professional for all groups or a number of part-time workers.
- 4.3. The lead organization was SDCVS and the deadline was October.
- 4.4. Other points made included:
  - a Other persons with expertise were available including LDCs Funding Officer.
  - b While Seaford would not qualify for "deprivation" money because of the organization of statistics on a Ward basis, other money was available.
  - c It was noted with great surprise that the bid for Heritage Funding from the Seaford Theme Group had not been submitted.
  - d It was possible that suitably skilled volunteers to the Police could be allocated to SCP for bid writing.
  - e It was re-emphasised that the current SCP policy of preparing projects for what was needed in the town in readiness for available funding was the correct strategy.

**5. Constitution**

- 5.1. The draft constitution was discussed and the following points were made:

- a The specification of trustees from particular groups would probably be unworkable and was not needed.
  - b Composition of the Steering Committee – insert “a maximum of “.
  - c “Personal Members” should be changed to “Co-opted Members”.
- 5.2. Tony Rowswell, Paul Rideout and Mike Murphy would liaise to produce a final version for the re-launch meeting on 3<sup>rd</sup> September 2003.
- a Jon Freeman said that he would not be available at that meeting, Mike Murphy agreed to Chair.

## **6. Reports on Current Projects**

- 6.1. Passport to Success – Chris Hart presented a written quarterly report.
- a A representative was needed from the Partnership to replace David Schueler: Mike Murphy was appointed.
  - b A brochure had been produced containing all the training courses from various institutions in the local area.
  - c Collaboration with South Downs College had accessed further sources of funding particularly for domiciliary care and modern apprenticeships.
  - d A joint programme of training suitable for Cradle Hill Industrial Estate had been devised.

7. The meeting closed at 7.15 pm.